



## STUDENT EXCHANGE PROGRAMME (INBOUND) APPLICATION FORM

Please  
attach a  
passport  
size here

### Instructions :

1. This application is for students who are applying to the Universiti Utara Malaysia as part of a specific exchange agreement between the Universiti Utara Malaysia and a partner institution. Application will not be assessed without the signed endorsement of the partner institutions International Office.
2. Please fill in block letter and tick (✓) whichever appropriate.

### PART I : TO BE COMPLETED BY THE APPLICANT

#### Section A: Personal Details

Full Name (as appear on the passport) : \_\_\_\_\_

Date of Birth (dd/mmm/yyyy) : \_\_\_\_\_ Gender :  Male  Female

Nationality : \_\_\_\_\_ Passport No : \_\_\_\_\_

Passport Expiry Date : \_\_\_\_\_ Place of Issue : \_\_\_\_\_

Address : \_\_\_\_\_

State : \_\_\_\_\_ Country : \_\_\_\_\_

Contact no. : \_\_\_\_\_ E-mail Address : \_\_\_\_\_

#### Section B: Academic Details

Name of University : \_\_\_\_\_

Name of Current Degree : \_\_\_\_\_ Major Field of Study : \_\_\_\_\_

Degree start date (dd/mmm/yyyy) : \_\_\_\_\_ Current Semester : \_\_\_\_\_

Expected Degree Completion date (dd/mmm/yyyy) : \_\_\_\_\_ Current CGPA : \_\_\_\_\_

English Proficiency (Please indicates your current English proficiency by ticking the box below)

Speaking :  Beginner  Intermediate  Advanced  Superior

Writing :  Beginner  Intermediate  Advanced  Superior

### Section C: Details of Exchange Programme

1. Commencement Year : \_\_\_\_\_ Length of period : One (1) Semester  
Starting Semester :  1<sup>st</sup> Semester (September/October)  2<sup>nd</sup> Semester (February/March)

2. Proposed College  
 College of Business  
 College of Art and Science  
 College of Law Government and International Studies

3. Name of Programme : \_\_\_\_\_

4. Course Registration\* (minimum 3 courses)

Course Code	Course Name	Unit/Credit Hours

*\* to register less than 3 courses, a supporting document from home university is needed*

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### Section D: Checklist of Application

- Certified copy of academic transcript (in English)
  - A copy of recommendation letter for mobility program and English proficiency
  - A copy of the passport (every page) – must be certified by Malaysian Embassy/Notary Public in your country
  - FOUR (4) copies of passport size photograph (blue background)
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### Section E: Student Declaration

I declare that the above information is correct and I am subjected to all rules and regulations at host university while studying at host university.

Signature : \_\_\_\_\_

Date : \_\_\_\_\_

**PART II : TO BE COMPLETED BY APPLICANT INTERNATIONAL OFFICE**

**Section A: Student Programme Coordinator**

Title : Prof / Assoc. Prof. / Dr. / Mr. /Mrs. /Ms.

Name : \_\_\_\_\_

Position : \_\_\_\_\_

Office / Department : \_\_\_\_\_

Contact no. : \_\_\_\_\_ Fax no. : \_\_\_\_\_

Email : \_\_\_\_\_

Correspondence Address : \_\_\_\_\_

Does your university have an active MOU with UUM?

Yes

No

Does this student receive any financial support? If yes, please state below and submit letter of sponsorship

\_\_\_\_\_

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**Section B: Declaration**

This is to certify that the above applicant is a registered student of this university.

Name of the International Office : \_\_\_\_\_

Position : \_\_\_\_\_

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

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**Please address your application to:**  
Center of International Affair Cooperation  
Universiti Utara Malaysia,  
06010 UUM Sintok,  
Tel : +604 9283408 / +604 9283410  
Fax : +604 9283405